

MINUTES OF A MEETING OF PLAISTOW AND IFOLD PARISH COUNCIL
Held on Tuesday the 19th of November 2013 at 7.30 pm
in Kelsey Hall

* Present

Chairman * Cllr Stuart East (C)

Councillors

* Cllr John Kirby (Vice-Chairman)

* Cllr Ronnie Perrin

* Cllr David Ribbens

Cllr David Lugton

* Cllr Sallie Baker

* Cllr Francoise Lillywhite

* Cllr Nick Whitehouse

* Cllr Sophie Capsey

* Cllr Vivien Forwood

* County Councillor Janet Duncton

* District Councillor Nick Thomas

The chairman opened the meeting by welcoming cllrs and members of the public.

14/13) REPRESENTATIONS BY THE PUBLIC

None

15/13) APOLOGIES FOR ABSENCE

Cllr David Lugton.

16/13) CO-OPTION OF NEW MEMBER

The council had received one application for the vacancy from Sara Burrell.

The chairman introduced Sara to council and proposed that she be co-opted. The motion was seconded by Cllr Ribbens. Unanimous vote in favour.

RESOLVED that Sara Burrell is co-opted.

16/13) DECLARATIONS OF INTEREST

None.

17/13) MINUTES OF LAST MEETING

The minutes of the meeting held on the 24th of September 2013 were agreed and signed.

18/13) MATTERS ARISING FROM PREVIOUS MINUTES NOT ALREADY ON THIS AGENDA

None

19/13) CHAIRMAN'S REPORT

The chairman reported that Chichester District Council were due to have their North East Parishes Forum Meeting on the 12th of December and that currently no Cllrs were able to attend. The clerk said that she would hopefully be able to represent the PC and would check her diary. It was noted that Cllr Ribbens had attended the Annual Parishes Meeting.

20/13) REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

District Cllr Nick Thomas reported on a new community centre in Midhurst which is due to open in February 2014. It will provide facilities such as a library and restaurant. The site had been earmarked for a housing development and CDC had also been approached by supermarkets to develop the site.

He spoke of the Local Plan and the PC confirmed that they had received a copy. It was noted that it would be given the 'green light' in April 2014. It was further noted that the SDNPA is currently two years away from completing theirs.

Cllr Perrin asked about the increasing crime rate in the Parish. District Cllr Thomas confirmed that there had been two recent drugs busts.

Cllr Perrin then spoke of the confusion with regards to the advertising of the bin collections. She stated that the information was incorporated into the Initiatives Newsletter, requiring recipients to cut out the diary.

District Cllr Thomas confirmed that he would make enquiries into resolving the issue.

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County Cllr Janet Duncton gave a report as, being twin-hatted, she wished to reiterate information on the Local Plan. She spoke of Neighbourhood Planning (NP) and the importance of the PC putting together theirs to be considered as a material planning consideration. Cllr Ribbens mentioned co-ordinating with Dunsfold, Loxwood and Northchapel and queried how the PC would do this. County Cllr Duncton reported that Loxwood's NP was a good example.

The issue of the missing grit bins was highlighted by the chairman and that it had been assumed that WSCC's contractors, Balfour Beatty, may have moved them thinking that they belonged to the County. County Cllr Duncton said she knew nothing about this but that she would make investigations. The PC to forward on to the email received from Fiona Baker.

She reported that the District Council had convened a planning meeting the previous week to look at making environmental assessments, primarily in relation to the continuing oil and gas exploration in Kirdford and Wisborough Green. It was noted that the planning and infrastructure concerns, not just with the exploration but also with the bio-digester at Crouchlands Farm could cause greater pollution and highways risks.

21/13) NEIGHBOURHOOD PLAN WORKSHOP

Cllr Lillywhite reported following on from the previous council meeting and highlighted that progress must be made as the last NP meeting had been in August. It had been agreed that she would organise a workshop and proposed that the Glasshouse Charity be the organisation to carry it out.

The criteria set by the charity included hosting 20 members for 2 ½ hours at a cost of £600. Two dates were proposed, either Wednesday the 11th or Thursday the 19th of December.

Discussions regarding the need for an independent organisation that can be used on an adhoc basis were agreed. Cllr Burrell stated that she had a number of Ordnance Survey maps to supply the working group.

It was noted that a planning meeting was due to take place on Wednesday the 11th of December and it was agreed that this booking be transferred for the workshop and the clerk will book the Hall for the following Wednesday.

Cllr Capsey seconded the motion with a unanimous vote in favour.

RESOLVED that Cllr Lillywhite will revert to the Glasshouse Charity to book the workshop. The clerk to send out invitations.

22/13) FINANCE REPORT

Due to illness, Cllr Lugton was not in attendance and a full report was not given.

The chairman reported on the invoice for the surface renovation on the tennis courts. Cllr Lillywhite proposed with Cllr Capsey seconding the payment as it was already under council's obligations to maintain. Unanimous vote in favour.

The proposed payment to the Plaistow Village Trust was also discussed. The exact figure was not available but it was noted that it was in the region of £1,000. The chairman proposed the payment, seconded by Cllr Ribbens with a unanimous vote in favour. It was agreed that comments would be given to the finance committee in readiness for their meeting in December.

23/13) COX'S POND & PLATFORM

Cllr Baker reported of the delays in carrying out the works. It was noted that they had informed the PC that initially it had been to do with sickness, then it was because of a trip to the New Forest and more recently it was to do with bad weather. The work should have started a month ago.

Cllr Baker is dealing with the issue.

24/13) WINTER EMERGENCY PLANNING

Cllr Kirby reported on the Winter Emergency Plan and stated that the 3 other bins had been situated at the chapel, Nell Ball and Durfold Wood. It was agreed that an email of thanks is to be sent to Freddie Goddard. The mystery of the moved and missing grit bins was discussed again and council noted that suspicions lay with WSCC. Further investigations are to take place.

25/13) IFOLD ESTATES

The chairman spoke of Ifold Estates and it was noted that an emergency meeting is to be called for the 1st December. It was further noted that Marcus Greaves is stepping down as chairman.

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The agenda item will be deferred until the next meeting.

26/13) CRICKET CLUB

Cllr Kirby opened the item. The chairman then introduced Mr Gez Gilling of Plaistow Cricket Club. He reported on the folding of the club and that there is currently £3,700 ring fenced for the club and being held in their bank account.

This money is to be transferred to the PC.

It was also noted that the insurance for the pavilion runs out in February. The policy cost £700 p/a and covered public liability, but now it simply covers the pavilion and equipment.

Discussions took place regarding the popularity of cricket within the parish and that although this club had ceased existence, many children would like the opportunity to play in Plaistow again.

The chairman stated that the PC would be happy to assist the club and become a trustee and would prepare a draft contract to incorporate a long-term agreement.

ACTION: the chairman, the clerk and Cllr Kirby to prepare a draft contract in the New Year.

27/13) BEAT / AED

Cllr Forwood presented the 3 quotes she had obtained and the positive and negative points about each quote and the different equipment. It was noted that none of the quotes included installation.

Various factors were considered such as needing to keep the equipment warm, needing mains electricity and advertising to the local residents.

It was discussed that NHS Direct should be notified so that if an emergency arose; the call handler could give its location as they already do with the AED in Ifold.

The chairman raised concerns over the PC taking control of this equipment.

It was agreed that the PC would investigate further into which set of equipment was best and that the clerk would put Cllr Forwood in touch with the community first responder team in Haslemere.

The chairman thanked Cllr Forwood for all her hard work and research.

This agenda item is to be brought back to the next meeting of council.

EXCLUSION of THE PUBLIC

In accordance with the provisions of section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public has been excluded from the meeting by reason of the confidential nature of the business to be transacted.

Information relating to the financial /or business affairs of any particular person (including the authority holding that information).

28/13) OUTSTANDING LEGAL ACTION

An update and consideration of next steps was discussed by the PC. It was noted that the chairman had attempted to contact the previous clerk but she had not responded.

It was agreed that Hedley's Solicitors would be contacted in order to give a deadline date of the 1st of January 2014 and if no contact has been made, to proceed with legal action.

29/13) DATES OF NEXT MEETINGS

AGREED:

Finance - Monday 16 December 2013 at 7.30pm (Kelsey Hall)

Neighbourhood Planning Workshop - Wednesday 11 December at 7.30pm (Winterton Hall)

Planning - Wednesday 18 December (Winterton Hall)

Parish Council Meeting - Tuesday 14 January 2013 at 7.30pm (Kelsey Hall) - additional agenda items to include: a follow up on hedges by Cllr Perrin, a grit bins for the school, adoption of the new NALC standing orders and the replacement of hard standing for the seat at Nell Ball.

Meeting closed - 8.50pm

Mrs REBECCA KNIFTON ACILEx

Parish Clerk

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Chairman:.....

Dated: