



**MINUTES** of Plaistow and Ifold Parish Council Extraordinary Meeting held on **Tuesday 29th August 2017**, in Winterton Hall, Ifold.

**Present:** Sara Burrell (Chairman); Sallie Baker; Phil Colmer; Vivien Forwood; Alan Pearson; Souheil Haddad; Paul Reynolds; David Ribbens; Beverley Weddell (Clerk)

Ten members of the public were in attendance.

**Apologies:** Apologies had been received from Sophie Capsey, Nick Whitehouse and Paul Jordan.

**C/17/077      Declarations of Interest**

There were no declarations of interest pertaining to agenda items.

**C/17/078      Representations from Members of the Public**

It was agreed members of the public would ask questions or make representations during the meeting when the items were discussed.

**C/17/079      Neighbourhood Plan SEA Environmental Report**

The SEA Environmental Report had been circulated prior to the meeting. The Chairman commented that it was a very positive report that considered the Neighbourhood Plan as a whole. The report made one recommendation to have regard to the Conservation Area in the plan. There was no recommendation to make any amendments to the plan before proceeding to Regulation 14. There were no comments from members and the report was accepted.

Representations were received from members of the public regarding the draft plan, who were advised to make comments during the Regulation 14 Consultation. Any comments made during the Regulation 14 Consultation would be considered by the Parish Council and Steering Group with responses and justification as to whether or not amendments were required to the plan, would form part of the examination process and would be submitted to CDC under Regulation 15.

**C/17/080      Village Design Statement**

The draft Village Design Statement (VDS) had been circulated prior to the meeting. The Chairman advised that it is not a statutory document and does not carry the weight of the Neighbourhood Plan, however, would be a material consideration in deciding planning applications. The Chairman proposed to run an informal consultation during the Regulation 14 Consultation period to take advantage of the planned exhibition days.

Subject to checking the content in paragraph 2.8, it was agreed to proceed with consultation.

**C/17/081 Neighbourhood Plan Regulation 14 Consultation**

The Draft Pre-Submission Neighbourhood Plan and accompanying map had been circulated prior to the meeting. Proposed by Mr Ribbens and seconded by Mr Pearson it was unanimously agreed that the Draft Pre-Submission Neighbourhood Plan would proceed to Regulation 14 Consultation. The six-week consultation period would commence on Friday 8<sup>th</sup> September at 9am and end on Friday 20<sup>th</sup> October at 5pm. The village halls had been provisionally booked for public exhibitions on Saturday 16<sup>th</sup> and Sunday 17<sup>th</sup> September. The exhibitions and consultation would be well publicised in the parish and statutory bodies and stakeholders would be sent a copy of the plan and links to supporting documents.

**C/17/082 Next Meeting**

Full Council Meeting 12 September, 7.30pm at Winterton Hall.

There being no further business, the Chairman closed the meeting at 20:50.