

**MINUTES** of Plaistow and Ifold Parish Council Meeting held on **Tuesday 12 January 2016**, in Kelsey Hall, Ifold.

**Present:** Sara Burrell (Chairman); Sallie Baker; Sophie Capsey; Phil Colmer; Vivien Forwood; Paul Jordan; Paul Reynolds; David Ribbens; Nick Whitehouse; Beverley Weddell (Clerk)

West Sussex County Councillor Janet Duncton, Chichester District Councillor Denise Knightley and 15 members of the public were in attendance.

**Apologies:** Apologies had been received from Francoise Lillywhite and Alan Dormon.

## ACTION

**C/16/001      Declarations of Interest**

There were no declarations of interest pertaining to agenda items.

**C/16/002      Representations from Members of the Public**

Residents expressed concerns about Chichester District Council's recently published Spatial Strategy document, which included a site in Ifold as its preferred site for allocating the 10 houses required in the parish. The Chairman advised that this matter would be discussed under item C/16/006a Neighbourhood Plan update.

**C/16/003      Minutes**

The minutes of the meeting held on the 17 November 2015 were approved as a correct record of the meeting.

**C/16/004      Chairman's Report**

The Chairman had attended the recent planning committee meeting at CDC to make representations on the Bradstow Lodge planning application. Unfortunately, CDC approved the scheme as propose, which was to increase the size of three units that had outline planning consent. The Chairman had written to CDC to request tree preservation orders and to take account of surface water drainage issues on the site and to consider a requirement for surface water harvesting. It was noted that there had been no consultation with Southern Water and the parish council would continue to press CDC and Southern Water re the foul drainage issues in Ifold.

**C/16/005      Reports from County and District Councillors**

Cllr Knightley followed on from the Chairman's report regarding the Bradstow Lodge decision and stated that councillors had been apprehensive about the new application being permitted on appeal. She said that they had agreed a condition to remove the permitted development rights for the site. Cllr Knightley continues to support the parish as much as she can and speaks up for all our issues, including flooding. The Conservative party is in the process of setting up a Conservative branch for Plaistow and Ifold, which will involve inviting our MP to the parish.

**C/16/006**

**Updates:-**

a) Neighbourhood Plan. The Chairman reported that CDC have moved forward with their Local Plan and published their proposed site allocations for public consultation. The Neighbourhood Plan process is to look at sites that are appropriate within the parish and allow residents to make some site selection by preference. The NP Steering Group has identified a number of possible sites that are not included in CDC's document and is finalising a questionnaire and consultation events, which will include the details of those sites. CDC is aware that we're going through this process and the parish council is pressing very hard for the community as a whole to consider the sites and make a selection that we would include within the Neighbourhood Plan Process. CDC's deadline for response to their consultation is 18<sup>th</sup> February, however the parish council has additional time to respond so that the NP survey results can be taken into account.

b) Crouchland planning and enforcement. The Planning Inspector had confirmed that the Certificate of Lawful Use Appeal would be a public inquiry, which is currently scheduled for 12<sup>th</sup> and 13<sup>th</sup> May. The parish council would have legal representation at the hearing and the Chairman was in the process of producing our Statement of Case. No date had been set for the other appeals to be heard.

A Traffic Commissioners inquiry regarding transgressions against the HGV operator's licence had been held that day and a decision from that was awaited.

c) Queen's 90<sup>th</sup> Birthday celebrations. Mrs Baker reported that plans are progressing for the event, which would be a Royal Picnic with a Vintage Nostalgia theme, to be held on Plaistow green on 12<sup>th</sup> June from 2.30pm to 7pm.

d) Flooding. The Clerk had received a couple of flooding reports from residents, following the recent heavy rain, however, there are affected residents who aren't coming forward and the parish council urged them to do so.

**C/16/007**

**Highway Matters**

a) Matters reported by Members. The Clerk had reported large potholes on Dunsfold Road and Common Lane.

b) Progress on matters previously reported.

There was nothing to report regarding the TRO applications for reduced speed limits. Cllr Duncton advised that two task and finish groups were dealing with the process and they had one more meeting before presenting their proposals to Cabinet.

**C/16/008**

**Financial Matters**

a) Accounts for payment:

Payments were approved and receipts were noted. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

b) Members resolved to agree appointment of Chris Broughton Associates as the Neighbourhood Planning Consultant, to offer the complete turnkey service as per his quotation as circulated. The Clerk would proceed with the grant funding application.

c) The Precept on Chichester District Council for the year ending 31.3.17 was approved. As proposed by Mr Colmer and seconded by Mr Reynolds, it was resolved that the Precept amount would be £40,850, which represented a 2% increase on the Band D equivalent compared with the current year. The draft budget figures were approved subject to including an allowance of £1000 for the Queen's 90<sup>th</sup> Birthday celebrations.

d) The community grant applications for the year ending 31.3.17, as circulated, were approved.

**C/16/009 Correspondence**

a) CDC had written to advise the next North East parishes meeting would take place on 21<sup>st</sup> January.

**C/16/010 Planning**

The following planning applications were considered and after full discussion, the parish council resolved to respond as follows:

PS/15/03152/TPA Remove 2 no. lowest branches on 1 no. Oak tree (quoted as T2) (within Group G2), remove 3 no. lowest branches on 1 no. Oak tree (T3), fell 1 no. Oak tree (T4) and remove epicormics growth and major deadwood on 1 no. Oak tree (T5). All 4 trees subject to PS/99/00822/TPO. Chase House, The Drive, Ifold. **Letter of objection appended**

PS/15/04194/TPA Crown reduce by approximately 3m on 1 no. Oak Tree subject to PS/05/00014/TPO. Clements Cottage, Rickmans Lane, Plaistow. **No objection**

PS/15/04089/FUL Erection of 3 no. detached 3 bedroom dwellings. Strudgwick Farm, Plaistow Road, Ifold. **Letter of comment appended**

PS/15/04189/DOM Erection of a conservatory to the front of the property. White Cottage, The Drive, Ifold. **No objection**

PS/15/04203/DOM Demolition of existing rear conservatory to be replaced with a single storey garden room extension and other minor alterations. Border Cottage, Shillinglee Road, Shillinglee. **No objection**

WA/2015/2395 Part outline proposal for a new settlement with residential development comprising 1800 units, plus a local centre to comprise retail, financial and professional, cafes/restaurant, business uses, two-form entry primary school and all related infrastructure. Dunsfold Park, Stovolds Hill, Cranleigh. It was agreed that Mrs Capsey would liaise with the Clerk and research this application to make a recommendation for a response at a future meeting. The Clerk advised that the response deadline is 5<sup>th</sup> February, however comments would be received up to the date of the

planning committee to determine the application, which is not likely to be before June.

Mrs Capsey

Mrs Capsey reported that an appeal had been submitted against CDC's refusal of a Change of Use application at the Coach House, Shillinglee. Mrs Capsey would request the appeal documents and advise whether further representation from the parish council is required.

Mrs Capsey

An appeal had also been submitted regarding WSCC's enforcement notice for Change of Use of land for importation and processing, storage and disposal of waste soil at Nell Ball Farm. It was agreed that Mrs Capsey would request the appeal papers and draft a response in support of the enforcement notice.

Mrs Capsey

**C/16/011**

**General Matters**

The Clerk would chase Sussex Land Services again to cut down the growth around the pond.

Clerk

The Community Minibus Association had advised that there are spaces on the community minibus. It was agreed that the Clerk would put a notice on the website if they provide the copy.

Clerk

**C/15/123**

**Next Meeting**

Tuesday 23<sup>rd</sup> February, 7.30pm, Full Council at Winterton Hall

There being no further business, the Chairman closed the meeting at 21:50.

# Plaistow and Ifold Parish Council

Schedule of receipts and order for payments for January 2016

To be approved at the Parish Council meeting on 12/1/16

## RECEIPTS

<b>Payer:</b>	<b>Detail:</b>	<b>Amount:</b>
CDC	Grant re notice boards	£2059.12
Wisborough Green PC	Contribution re Crouchland	£1000.00
	<b>Total</b>	<b>£3059.12</b>

## PAYMENTS

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
SSALC	Chairs Briefing	£ 60.00
WSCC	November and December salaries	£ 1047.38
BEAT Responders	Grant	£ 120.00
Friends of RSCH	Grant	£ 50.00
Friends of Chichester Hospital	Grant	£ 50.00
Kirdford Mother and Toddler	Grant	£ 230.00
Billingshurst Community Trans	Grant	£ 350.00
Community Bus	Grant	£ 600.00
Little Acorns Preschool	Grant	£ 600.00
Plaistow Preschool	Grant	£ 600.00
Ifold Scout Group	Grant	£ 1000.00
North Singers	Grant	£ 200.00
Youth Club	Grant	£ 1500.00
Kirdford with Plaistow PCC	Grant	£ 750.00
Kelsey Hall	Grant	£ 1350.00
Winterton Hall	Grant	£ 1550.00
	<b>Total</b>	<b>£10057.38</b>

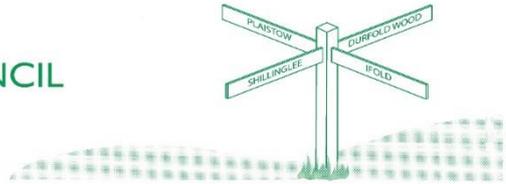
## EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

<b>Payee:</b>	<b>Detail:</b>	<b>Amount:</b>
Sussex Land Services	Grasscutting	£ 364.50
WSCC	Payroll Services	£ 43.85
	<b>Total</b>	<b>£ 408.35</b>

**Total receipts £3059.12**

**Total expenditure £10465.73**

# PLAISTOW AND IFOLD PARISH COUNCIL



20 January 2016

Caitlin Body  
Planning Officer  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Ms Body

**Re: PS/15/04089/FUL Erection of 3 no. detached 3 bedroom dwellings. Strudgwick Farm, Plaistow Road, Ifold.**

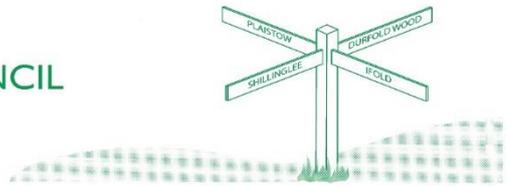
Plaistow and Ifold Parish Council is concerned that the proposed development could set a precedent for development outside the SPA. However, the parish council welcomes the application for small residential units, which it is believed are needed in the parish. Therefore, if the council is minded to grant permission, the parish council would request that permitted development rights be removed in order to maintain the modest size of the units and limit further overcrowding of the site. The parish council would also request a condition requiring that the trees and hedging that border the site are retained.

Yours sincerely

Beverley Weddell  
Clerk to Plaistow and Ifold Parish Council

*Clerk: Mrs Beverley Weddell. Tel: 01483 200314.  
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU*

# PLAISTOW AND IFOLD PARISH COUNCIL



20 January 2016

Henry Whitby  
Planning Officer  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Mr Whitby

**Re: PS/15/03152/TPA Chase House, The Drive, Ifold**

Plaistow and Ifold Parish Council objects to this application. The parish council is concerned about the number of trees that have already been removed. No reasons have been given for the felling of the oak tree in this current application.

Yours sincerely

Beverley Weddell  
Clerk to Plaistow and Ifold Parish Council

*Clerk: Mrs Beverley Weddell. Tel: 01483 200314.  
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU*