



MINUTES of Plaistow and Ifold Parish Council Meeting held on **Tuesday 15th November 2016**, in Winterton Hall, Plaistow.

Present: Sara Burrell (Chairman); Sophie Capsey; Phil Colmer; Alan Dormon; Vivien Forwood; Paul Jordan; Alan Pearson (part); David Ribbens; Beverley Weddell (Clerk)

Cllr Janet Duncton, Cllr Denise Knightley and sixteen members of the public were in attendance.

Apologies: Apologies had been received from Paul Reynolds, Nick Whitehouse and Sallie Baker.

ACTION

C/16/120 **Declarations of Interest**

There were no declarations of interest pertaining to agenda items.

C/16/121 **Representations from Members of the Public**

A member of the public stated that the owner of the Dairy site allocated for housing in the Draft Neighbourhood Plan, had not given permission for the land to be developed. The Clerk advised that she had written confirmation from the landowner that he would be willing for the site to be developed. Further representations were made at agenda item 7b regarding the Neighbourhood Plan.

C/16/122 **Minutes**

The minutes of the meeting held on the 18th October 2016 were approved as a correct record of the meeting.

C/16/123 **Chairman's Report**

There was nothing to report not covered elsewhere on the agenda.

C/16/124 **Report from County and District Councillors**

Cllr Duncton reported that the County Council is looking for carers and foster parents, if residents know anyone in the community who would be interested, there is help available for them. There is a campaign currently underway regarding underfunding of schools and it was hoped the government would provide extra money for the education of our children. The County Council have been doing a road space audit for Chichester, which will help the boroughs and districts to sort out their parking situations and maintain their roads.

Cllr Knightley reported that November is National Men's Health Awareness month. Men are often reticent regarding their health issues and Chichester Wellbeing have a website and telephone number to encourage men to organise a health check-up. Details of the CDC annual writing competition have been circulated to schools in the area, with a deadline of 25th November. The competition is sponsored by the UK Space Agency and invites

children aged 7 to 11 to write up to an A4 page about their dream space job. The prize is a sleepover at Novium Space Exhibition for the winner's whole class. The public consultation for the CDC Site Allocations DPD is live from 1st December to 26th January. The Initiatives magazine, which has been circulated, gives information about Christmas markets and other information about the local area.

C/16/125

Updates:-

- a) Crouchland planning and enforcement. The public inquiry date had been set for the end of April to beginning of May at Brinsbury and residents would be able to attend.

Crouchland Biogas had been making some changes, with a new Operations Manager, Mr Paul Curtis, who has a team of four other people employed on the management team consisting of a new Transport Manager, Finance Manager, Health and Safety Compliance Manager and a Head of Engineering. The Chairman, Mr Jordan and the Clerk had attended a meeting at Crouchland that afternoon with Kirdford Parish Council and Cllr Knightley, Paul Curtis and Andrew Galloway from Lawrence Gould Agricultural Consultants, who is employed in respect of the dairy operation. Mr Galloway had run through the details of the planning application for an expanded dairy and discussions included the impact of transport and the intensification of the farming operation and the fact that the site is inappropriately located with poor road access. CBG have taken on board some of the issues over noise and are taking measures to introduce improved sound insulation and improved equipment. The recent issues with the new phone line were raised and CBG advised that all staff had been instructed how to handle calls, a log of complaints is kept to show the Environment Agency to demonstrate how complaints are handled. Residents do, however, need to leave their name and telephone number in order for the call to be logged. Residents who don't receive a satisfactory response should inform the Clerk. The dialogue with CBG was welcomed and another meeting may be arranged in the spring.

- b) Neighbourhood Plan. Following the parish council resolution on 28th September to take the draft plan forward, the plan was submitted to CDC for a screening opinion, whereby the plan is submitted to the statutory bodies (Environment Agency, Natural England, Historic England and South Downs National Park Authority) for them to determine whether the plan would be likely to have a significant environmental impact requiring a Strategic Environment Assessment to be carried out. CDC had responded informally to advise that due to the concerns of Historic England an SEA was likely to be required, although a formal letter of determination hadn't yet been received. An SEA is considered as a positive as another independent consultancy will review the whole plan, the site selection process and evidence base, to ensure there is a sound plan.

The 6-week consultation on CDC's site allocation DPD was due to begin on 1st December. The parish council had already made representations on the DPD earlier in the year and the Chairman recommended that this needed to be followed through. Colin Smith Planning had provided a quote for writing representations on behalf of the parish council and for attending the examination if necessary.

Three options for progressing with the Neighbourhood Plan had been presented to members. After full consideration, it was agreed that members had not had sufficient time to properly consider the options and there were concerns that a decision should not be made before CDC's letter of determination regarding an SEA had been received, therefore it was agreed that a decision would be postponed and an Extraordinary Parish Council meeting be arranged to decide this matter.

- c) Assets of Community Value. There was nothing to report.
- d) Flooding. The Clerk had met with CDC, WSCC and Southern Water in Ifold to discuss the flooding issues. Southern Water had carried out a high level survey which showed surface water was inundating the foul sewage network. The next step was for them to identify individual properties that are misconnected and they will work with the parish council on this. The parish council needed to produce an information leaflet requesting information about possible misconnection and to give general advice about drains and ditches. Southern Water were to provide some copy for the leaflet. Subsequently, Mr Pearson had met with Southern Water to help identify where properties had been affected by sewage flooding and the pinch points in the system.

C/16/126 Highway Matters

- a) Matters reported by Members. There were no new matters to report.
- b) To note progress on matters previously reported. Mrs Capsey advised that the road near Loxwood sports ground is being repaired. The protective bollards outside the Sun had been flattened, Highways had been informed and would be replacing them.

C/16/127 Financial Matters

- a) Accounts for payment: Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.
- b) There were no other urgent financial matters to report.

C/16/128 Correspondence

There was nothing to report.

C/16/129 Planning Applications

There were no new planning applications to be considered.

C/16/130 Items for information or inclusion on a future agenda

Routing of school buses to be included for discussion on the next agenda.

C/16/131 Next Meeting

Planning Committee Meeting Wednesday 30th November 7.30pm at Plaistow and Kirdford Primary School.

Full Council Meeting 17th January, 7.30pm at Kelsey Hall.