



MINUTES of Plaistow and Ifold Parish Council Meeting held on **Tuesday 20th February 2018**, in Winterton Hall, Plaistow.

Present: Sara Burrell (Chairman); Sallie Baker; Sophie Capsey; Phil Colmer; Souheil Haddad; Paul Jordan; David Ribbens; Beverley Weddell (Clerk)

Cllr Janet Duncton (part), Cllr Peter Wilding and four members of the public were in attendance.

Apologies: Apologies for absence had been received from Vivien Forwood, Paul Reynolds, Alan Pearson and Nick Whitehouse.

C/18/013 Declarations of Interest

There were no declarations of interest pertaining to agenda items.

C/18/014 Representations from Members of the Public

There were no representations from members of the public.

C/18/015 Minutes

Amendments were required to the minutes of the meeting of 16th January were approved as a correct record of the meeting and signed by the Chairman.

C/18/016 Chairman's Report

The Chairman reported that CDC were offering grants of £250 to assist with costs of participating in the national beacon lighting to mark the 100th anniversary of the end of the First World War. It was agreed that Mrs Capsey would research the requirements and logistics before contacting potential landowners.

S Capsey

The Chairman was pleased to report that Boxal Bridge, which WSCC had wanted to demolish, had been Grade II Listed.

Following the parish council's decision not to renew the SSALC membership next year due to financial constraints, SSALC had offered to let the parish council remain members and to defer payment to the next financial year. It was agreed that this was a fair and reasonable offer and the parish council would accept.

C/18/017 Report from County Councillor

Cllr Duncton was not present at this part of the meeting, but had sent her report, which is appended to these minutes.

C/18/018

Report from District Councillor

Cllr Wilding reported that CDC had completed the new Enterprise Centre in Terminus Road, which was about to open. The Centre included smaller units for start-up businesses, which would be available for rent.

Cllr Wilding reported that the Council meeting on 6th March would agree the budget and Council Tax for the forthcoming year. He advised that CDC’s proportion of council tax would increase by up to £5 for a Band D property. This was less than some other precepting authorities as CDC had built up reserves and so were in a better financial place than some others.

Cllr Wilding had received the parish council’s email regarding potential of funding of safe bus shelters in rural areas from CIL and advised that the parish council would need to register projects in March to be included in the infrastructure business plan. The parish council would advise Cllr Wilding the developments they believe should attract CIL.

Cllr Wilding advised that he had received an email from an Ifold resident concerning debris blowing around in the wind from an unfinished dwelling near Kelsey Hall. It was considered that this was a matter for Health and Safety.

C/18/019

Updates:-

- a) Crouchland planning and enforcement. The Chairman reported that there had been some correspondence over the last month regarding the minutes of a meeting that had been held with the solicitors acting for the administrators with CDC, WSCC and the Environment Agency, that the parish council had received via a Freedom of Information Request by a member of the public. The minutes indicated a wish to set aside the Appeal decision and put in applications to retain AD 3 and Lagoon 3. The parish council had written asking for assurances that there was no move to set aside the decisions. Both CDC and WSCC had responded to confirm that they would not allow the enforcement actions to be set aside and that the administrators had 18 months to comply and remove the equipment from site. The Chairman would request a programme of removal of the equipment so that there can be some assurance.
- b) Flooding. Mr Pearson was not present but had sent the following report: There had been no alerts of any new real time issues despite a lot of recent rain. He is continuing to pursue information on specific flooding issues with Southern Water, which may be addressed by funds from Operation Watershed.
- c) Tree Surgery. The Clerk reported that she had met with Andrew Gale and David Lugton regarding work to the trees on the Green and had given the go ahead for work up to £1500, which would provide two days’ work plus recommended aerial inspection of two oaks near the road. Andrew would be making the application to CDC for all the work to be carried out. It was agreed that to allow more work to be completed, wood would be left in log sizes and residents would be asked to help themselves.

S Burrell

A Pearson

C/18/020

Highway Matters

Mrs Capsey would report the large pothole on Plaistow Road, the broken surface near Durfold Wood and the verges on Foxbridge Lane.

S Capsey

<p>C/18/021</p>	<p>Financial Matters</p> <p>a) Accounts for Payment. The attached Order for Payments was approved. b) There were no urgent financial matters to report. The Clerk would contact PVT re Gift Aid.</p>	<p>Clerk</p>
<p>C/18/022</p>	<p>Neighbourhood Plan</p> <p>Members of the Steering Group had been through all the responses to the Regulation 14 Consultation and tabled responses, some of which had led to minor modifications of the Plan. Other minor modifications had been made for clarity. All minor modifications were outlined in the table provided.</p> <p>A copy of the Submission Draft Neighbourhood Plan had been circulated with the agenda for the meeting. It was unanimously agreed that the plan would proceed to a Health Check. The Clerk would begin to draft the Basic Conditions Statement and finalise the Consultation Statement, which would need to accompany the plan.</p> <p>It was agreed that the Chairman would draft the parish council's response to the Site Allocations DPD Major Modifications Consultation and circulate for approval. The response deadline was 15th March.</p>	<p>Clerk</p> <p>S Burrell</p>
<p>C/18/023</p>	<p>Correspondence</p> <p>a) The Post Office had responded to the parish council's enquiry about changing the locality for Ifold. The parish council would need to instigate the process by writing a formal letter of request, including a map of the area to be included, and the Post Office would then carry out a consultation. The Chairman would produce a map for approval at the next meeting.</p>	<p>S Burrell</p>
<p>C/18/024</p>	<p>Items for information or inclusion on a future agenda</p> <p>The Clerk had attended a SSALC briefing re General Data Protection Regulations. One or two new policies would be required and consideration to employ a consultant to review the parish council procedures and act as Data Protection Officer. The matter would be discussed at a future meeting.</p> <p>Mrs Baker reported that Mr Jordan had kindly removed the tree that was growing into the pond wall. Mr Baker would repair the wall when the weather improved.</p> <p>Residents were advised to be alert to the increasing incidents of theft of quad bikes, farming and outdoor equipment.</p> <p>Residents were advised to be alert to the possibility of wild boar in the area after a couple of potential sightings.</p> <p>Mrs Capsey would report a dumped mattress at the end of Foxbridge Lane.</p>	<p>Clerk</p> <p>S Capsey</p>

C/18/025

Next Meeting

Full Council Meeting 20th March, 7.30pm at Kelsey Hall.

There being no further business, the Chairman closed the meeting at 21:30.