

MINUTES of Plaistow and Ifold Parish Council Annual Meeting held on **Tuesday 28th June 2016**, in Winterton Hall, Plaistow.

Present: Sara Burrell (Chairman); Sophie Capsey; Phil Colmer; Alan Dormon; Vivien Forwood; David Ribbens; Paul Reynolds; Beverley Weddell (Clerk)

One member of the public was in attendance.

Apologies: Apologies had been received from Sallie Baker, Paul Jordan and Cllr Janet Duncton.

ACTION

C/16/062 Declarations of Interest

There were no declarations of interest pertaining to agenda items.

C/16/063 Representations from Members of the Public

There were no representations from the public.

C/16/064 Minutes

The minutes of the meeting held on the 26 May 2016 were approved as a correct record of the meeting.

C/16/065 Chairman's Report

The Chairman reported that North Chichester County Local Committee meeting was due to take place on 4th July but she would have to give her apologies.

C/16/066 Reports from County and District Councillors

West Sussex County Councillor Janet Duncton had sent the following report in her absence: The new Chief Executive started at County yesterday, which I hope will bring some stability.

Meetings are taking place with the new Chairman of South East Ambulance Service, which I will report on in due course.

There has been a Task & Finishing Group looking at walking and cycling and likewise I will tell you the outcome of their findings at the next meeting.

I attended my first GATCOM meeting on Monday. I am the Cabinet member's deputy on that and for my first meeting he couldn't make it. If anything comes out of that meeting of interest to Plaistow and Ifold I will let you know as meetings go by.

C/16/067 Updates:-

a) Crouchland planning and enforcement. The Chairman reported that a decision had been received from the planning inspector regarding the certificate of lawful use. The decision was in two parts, one relating to 07/08 consents, the inspector finding that the AD is ancillary to the farm use and limited operations to within the freehold interest, therefore import of waste products to serve the AD operation is not permitted. The second

part related to the 2011 application and whether that had been implemented. The Inspector determined that the 2011 consent had been implemented and some of the gas conditioning equipment was therefore permitted, and this implied that export of biogas was lawful. The Inspector determined that the flare and separator were not lawful.

b) Neighbourhood Plan. The Chairman reported that the Steering Group was making good progress with the Neighbourhood Plan, aiming to have a draft by the end of July, which would go to informal consultation with CDC and then a Regulation 14 Consultation with residents in September, to hopefully be approved at the September parish council meeting. The consultants had reviewed the work carried out so far and deemed the evidence base fit for purpose.

The Steering Group would be running a stand at the forthcoming School Fair, to help inform people about the NP process.

There had been a Call for Sites in January, and two additional sites have come forward in the last few days, which are being assessed. After consideration, it was unanimously agreed that a deadline of 8th July for any new sites to be put forward, would be put in place. This would be advertised on the NP website and village notice boards.

c) Queen's 90th Birthday celebrations. The event had taken place on 12th June. All agreed it was a huge success and the Chairman wished to record thanks to all the members of the committee for their hard work, in particular Sallie Baker.

Clerk

d) Flooding. The Clerk had attended Loxwood's Flood Forum. Graham Purvis of Southern Water had returned from leave and a meeting to carry out a ditch walk in Ifold would be arranged.

S Capsey

C/16/068

Highway Matters

a) Matters reported by Members. Mrs Capsey reported that WSCC had been patching the Dunsfold Road near Durfold Wood, but the work had been done badly and she would follow this up with Highways. Mrs Capsey had reported the flooding opposite Nell Ball to Southern Water but no action had been taken. The Clerk would report to Southern Water again and update WSCC.

Clerk

C/16/069

Financial Matters

a) Accounts for payment:

Payments were approved and receipts were noted. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.

b) There were no urgent financial matters to report.

C/16/070

Gatwick Noise Management Board

The Clerk reported that after a review of the voting procedure, Gatwick Airport had agreed that there would be four places on the Noise Management Board from Community Groups and two County Council representatives. Each representative would have an alternate representative; both representatives would be able to attend all meetings but they would alternate which representative would vote. The pairings were as follows:

West Sussex and Surrey County Councils

East Sussex and Kent County Councils

GON and PAGNE

APCAG and HWCAAG

ESCAAN and TWAANG
CAGNE and PLANE WRONG

The parish council's ongoing association with APCAG was discussed and it was agreed that the parish council would continue to support APCAG but would make clear that APCAG does not represent the parish council. CAGNE represents the parish council on the NMB and a clear line of communication between CAGNE and the parish council would be established. It was agreed the Clerk would pursue the idea of setting up a forum of member parish councils of CAGNE.

Clerk

C/16/071 New Homes Bonus Grant Application

It was agreed that the Clerk would apply for a new map board for Ifold. This would leave c. £400 in the allocation and it was agreed the Clerk would contact BEAT regarding the possibility of applying for this to be put towards a defibrillator for Durfold Wood.

Clerk

Kelsey Hall Management Committee had asked for the parish council to consider adding glass doors to the community notice board in Ifold. It was agreed that it was appropriate that the community notice board was an open board, particularly in view of the recent vandalism of the parish council notice board in Ifold.

C/16/072 Assets of Community Value

Regarding Oak Tree Stores, which is already registered, the Parish Council would seek to open a line of communication with the owners.

Other community assets were discussed and it was agreed the parish council would contact the owners in the first instance.

C/16/073 Correspondence

The owner of Courtlands in Ifold had written requesting the parish council's comments prior to submitting a planning application to replace the existing dwelling on the site with one 2-bed and one 3-bed single storey dwellings, in addition to the 2-bed single storey dwelling already permitted.

After consideration, the parish council agreed that the proposed site layout does have a very high density, however they consider that this may be acceptable where it enables smaller residential units to meet our identified housing need. For this reason, to meet the identified need, the parish council would prefer to see three 2-bed dwellings. The parish council would wish to see a full landscaping scheme. The parish council would be likely to request the local authority removes all permitted development rights in order that the units remain 2-bed single storey dwellings so that they continue to meet the housing need. The parish council makes these comments without prejudice and reserves the right to amend their comments if and when they are formally consulted on the planning application by CDC.

C/16/074 Planning Applications

After full consideration of the following planning applications, the parish council decided to comment as follows:

- a) PS/16/01524/DOM Replacement entrance gate and side gate. Erection of post and cleft rail fence. Forest Lodge, The Drive, Ifold. **Letter of comment appended.**

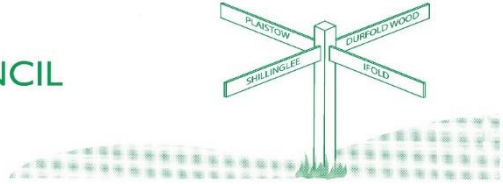
- b) PS/16/02006/DOM single storey rear extension. The Martins, 6 Oakfield, Plaistow. **No objection.**

C/16/075 Next Meeting

Tuesday 19th July, 7.30pm, Full Council at Kelsey Hall

There being no further business, the Chairman closed the meeting at 21:40.

PLAISTOW AND IFOLD PARISH COUNCIL



5 July 2016

Mr James Cross
Planning Officer
Chichester District Council
East Pallant House
1 East Pallant
Chichester
PO19 1TY

Dear Mr Cross

Re: PS/16/01524/DOM Replacement entrance gate and side gate. Erection of post and cleft rail fence. Forest Lodge, The Drive, Ifold.

Plaistow and Ifold Parish Council has no objection to this application, however, in order to retain the important rural character of Ifold settlement and to protect the biodiversity, we would request that the proposed hedge is planted with native English hedging and not leylandii.

Yours sincerely

Beverley Weddell
Clerk to Plaistow and Ifold Parish Council

*Clerk: Mrs Beverley Weddell. Tel: 01483 200314.
Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU
clerk@plaistowandifold.org.uk*

Plaistow and Ifold Parish Council

Schedule of receipts and order for payments for June 2016

To be approved at the Parish Council meeting on 28/06/16

RECEIPTS

Payer:	Detail:	Amount:
	Total	

PAYMENTS

Payee:	Detail:	Amount:
PAKSA	Stall at Summer Fayre	£ 10.00
West Sussex County Council	May payroll	£ 642.25
Sussex Land Services	May grasscutting	£ 377.48
Rialtas Business Solutions	Accounts software support	£ 135.60
Playsafety Ltd	Playground inspection	£ 84.00
	Total	£1249.33

EXPENDITURE TO BE RATIFIED – paid since last Parish Council Meeting:

Payee:	Detail:	Amount:
Phil Colmer	NP Expenses	£ 26.40
Little White Blue	Queen's 90 th live music	£ 500.00
Sallie Baker	Queen's Birthday expenses	£ 188.55
Sallie Baker	Replacement glass for Ifold notice boa	£ 23.84
Sallie Baker	Net curtain for Cricket Pavilion	£ 8.09
Sallie Baker	Hi Vis Jackets for litter picking	£ 54.72
	Total	£ 801.60

Total receipts £0.00

Total expenditure £2050.93

Signed by Chairman: Date:

Signed by Councillor: Date:

Signed by Clerk/RFO: Date: