



**MINUTES** of Plaistow and Ifold Parish Council Meeting held on **Tuesday 17<sup>th</sup> January 2017**, in Kelsey Hall, Ifold.

**Present:** Sara Burrell (Chairman); Sallie Baker; Sophie Capsey; Phil Colmer; Vivien Forwood; Paul Jordan; Paul Reynolds; Beverley Weddell (Clerk)

Cllr Janet Duncton and 23 members of the public were in attendance.

**Apologies:** Apologies had been received from Nick Whitehouse, David Ribbens, Alan Pearson and Cllr Denise Knightley.

## ACTION

**C/17/001      Declarations of Interest**

Mrs Baker declared a pecuniary interest in Oak Tree Stores.

**C/17/002      Representations from Members of the Public**

Mr Jamie King Wilson gave a presentation to the parish council regarding Little Springfield Farm, which is appended to these minutes. The presentation was well received by the parish council and the Chairman commented that the proposal for Little Springfield Farm brownfield site is in line with the draft policies in the Neighbourhood Plan, which is very welcome.

Further representations from the public were made during item C/17/006.

**C/17/003      Minutes**

The minutes of the meetings held on the 15<sup>th</sup> and 23<sup>rd</sup> November 2016 were approved as correct records of the meetings.

**C/17/004      Chairman's Report**

The Chairman reported that she had received a letter from Andrew Tyrie MP in response to a letter from a resident regarding the neighbourhood plan, and would respond following this meeting.

There has been an invitation to attend the Noise Management Board public meeting for Gatwick on 31<sup>st</sup> January and the Chairman would attend. Also regarding Gatwick, a resident had asked whether the parish council would consider requesting a noise monitor from Gatwick, which the Clerk would pursue.

The Chairman advised that she had been invited to attend a meeting regarding proposed re-consultation on A27 improvement schemes with Andrew Tyrie MP for all parish council chairman in his constituency. The Chairman would not be attending and it was agreed that the A27 does not impact on the parish.

**C/17/005**

**Report from County Councillor**

Cllr Duncton reported on the A27 meeting, as reported by Sara.

County council budgets appeared to be under control and the county would be taking a decision regarding council tax in February. It was likely there would be a 2% increase to help fund care in the community, which is a fairly struggling service, although West Sussex are performing well at the moment and bed blocking was not too much of an issue in the county.

Cllr Duncton reported that there was quite a large sum of money available in the Leader grant programme, with about another 15 to 18 months to run for anyone in rural communities.

WSSC currently have about 680 children in care and the county aims to give the the same chances in life as our own children would expect.

WSSC fire and rescue is still a brilliant service and they are working to try to convince all parties that it should remain a WSSC service and not be run under the auspices of the Police Commissioner. There is a successful programme where schoolchildren are given training with the local fire and rescue service, Cllr Duncton has never found a child that hasn't enjoyed their week and learned valuable skills such as working in a team.

Cllr Duncton advised that there is money available to improve pavements. A resident reported that the pavement on the main road outside Nell Ball is uneven and elderly residents struggle to walk along it. The Clerk would send the details to Cllr Duncton.

**C/17/006**

**Neighbourhood Plan**

- a) Update: Since the last meeting, an HER (Historic Environment Record) Report had been carried out for the Dairy, which didn't highlight any significant. An Arboricultural Impact Assessment (AIA) had also been carried out, which identified that there are four significant trees, two of which were high value. The report states that technically access could be created but would have to be a low impact, no dig access which would not be suitable for a development of 11 houses, which would have to be constructed to adoption standards. The landowner of the Dairy site had advised that there was a potential alternative access to the site further south, which he has access rights over, although the land over which access would be established is not in his ownership. A member of the public suggested that the land was owned by the National Trust. After discussion, it was agreed that it was for the landowner to demonstrate viability of the site in relation to access and it was agreed that the landowner would be given the opportunity provide this information by the end of January. There were representations from members of the public questioning the site selection process, which were answered by the Chairman.
- b) Reserve site: Subject to the foregoing, it was agreed to move forward with the Reserve site, Land Opposite the Green, to request a screening opinion from CDC prior to an SEA.
- c) Reserve site area: Two alternatives had been presented to the council and it was agreed that in the event that Land Opposite the Green is progressed, it would be on the basis of Plan B (appended to these minutes), subject to discussion with the landowners.

**C/17/007**

**Updates:-**

- a) Crouchland planning and enforcement. The Chairman reported that she was currently working on the Statement of Case, which had to be submitted to the Planning Inspector by 3<sup>rd</sup> February. The applicant had submitted new documents, which needed to be reviewed. The Chairman advised that no members of the public can make further written representations, including the PORE group, although members of the public would be able to make representations at the inquiry.

The bespoke Environmental Permit is still under consideration by the Environment Agency.

It was anticipated that the Crouchland Dairy application would be considered by CDC Planning Committee at the end of January.

- b) Assets of Community Value. The Chairman reported that she had raised the issue with CDC that Oak Tree Stores had been sold without notification to the parish council, even though it was a registered community asset and the parish council should have been given 6 weeks to decide whether the community wished to purchase the site and then given 6 months to raise the money. A response was still awaited from CDC.
- c) Flooding. There was nothing to report.

**C/17/008**

**Highway Matters**

- a) Matters reported by Members. Mrs Capsey reported that Common House Lane is in poor condition and she would follow this up with Highways. Mrs Capsey reported a deep rut on the edge of the green adjacent to the road, a few metres north of the layby opposite Plaistow Stores. The Clerk would ask the groundsman to level with topsoil.
- b) To note progress on matters previously reported. It was noted that further work had been carried out in Foxbridge Lane to repair damage caused by HGVs.

**C/17/009**

**Financial Matters**

- a) Accounts for payment: Payments were approved. The attached Order for Payments was signed by the Chairman, one Councillor and the Clerk.
- b) Precept: The proposed budget had been circulated prior to the meeting. It was agreed that the sum budgeted for playground repairs and maintenance would be increased to allow for new fencing. The Clerk would get quotes. The Clerk reported that IFRA had requested a grant to cover the cost of public liability insurance necessary for public events such as the Santa parade. It was agreed that the parish council could not fund a specific annual cost, however, as a community organisation they would be awarded an annual grant of £50. The Clerk advised that the proposed budget included a sum in the current financial year for the purchase of a projector, which was approved. The purchase of monitoring equipment was considered and agreed. The agreed budget is appended to these minutes.

Taking into account planned expenditure and balances held, it was agreed that the Precept on Chichester District Council for the year ending 31.3.18 would be £42,000 – 5 votes in favour, none against, Mr Reynolds and Mr Jordan abstained.

- c) It was agreed that the Clerk would sign a new contract with SSE for the pavilion electricity supply.

**C/17/010**

**Correspondence**

There was nothing to report.

**C/17/011**

**Planning Applications**

There were no new planning applications to be considered.

**C/17/012**

**Next Meeting**

Full Council Meeting 21<sup>st</sup> February, 7.30pm at Winterton Hall.

There being no further business, the Chairman closed the meeting at 21:15.