

**MINUTES** of Plaistow and Ifold Parish Council Annual Meeting held on **Wednesday 13<sup>th</sup> May 2015**, incorporating the Annual Parish Meeting, in Winterton Hall, Plaistow.

**Present:** Sara Burrell (Chairman); Sallie Baker; David Ribbens; Francoise Lillywhite; Vivien Forwood; Paul Jordan; Paul Reynolds; Beverley Weddell (Clerk)

Chichester District Councillor Nick Thomas and 6 members of the public were in attendance.

**Apologies:** Apologies had been received from Phil Colmer, Nick Whitehouse, Sophie Capsey, Alan Dormon and Linda Thorpe.

		<b>ACTION</b>
<b>C/15/043</b>	<b>Election of Chairman</b> Proposed by Mrs Baker, seconded by Mr Ribbens and all in agreement, Mrs Sara Burrell was elected Chairman of the Parish Council for the ensuing year. Mrs Burrell signed the declaration of acceptance of office and took the chair.	
<b>C/15/044</b>	<b>Election of Vice Chairman</b> Proposed by Mrs Burrell, seconded by Mrs Lillywhite, and all in agreement, Mrs Baker was elected Vice Chairman of the Parish Council for the ensuing year.	
<b>C/15/045</b>	<b>Co-Option of Members to fill three Casual Vacancies</b> Nominations had been received from Mr Paul Jordan, Mr Paul Reynolds and Mr Alan Dorman and it was unanimously agreed that they be elected en bloc.	
<b>C/15/046</b>	<b>Declarations of Acceptance of Office</b> All members present signed their Declarations of Acceptance of Office.	
<b>C/15/047</b>	<b>Register of Interest Forms</b> Completed Register of Interest Forms were received from Mrs Burrell, Mr Ribbens, Mrs Lillywhite, Mr Reynolds, Mrs Baker, Mr Jordan. Remaining Councillors to submit their forms as soon as possible.	
<b>C/15/048</b>	<b>Declarations of Interest</b> There were no declarations of Pecuniary Interests pertaining to agenda items.	
<b>C/15/049</b>	<b>Representations from Members of the Public</b> Clarissa Bushell brought in samples of heavily polluted and foul smelling water that she had just collected from the stream. It was believed that the pollution had got into the stream from Crouchland Farm; Mrs Bushell had reported the incident to the Environment Agency, who would investigate. It was noted that there appeared to be seven tankers staying at Crouchland	

Farm overnight, contrary to regulations. It was agreed that Andrew Tyrie MP would be asked to take up the matter of ongoing pollution with the Environment Agency and DEFRA.

**C/15/050 Minutes**

The minutes of the meeting held on the 17<sup>th</sup> March 2015 were approved as a correct record of the meeting.

**C/15/051 Chairman's Annual Report**

The Chairman reported that a year ago, the parish council did not have a Clerk and that she was now delighted to have a permanent Clerk and the parish council could move forward into this coming year and achieve some good things for the parish.

Crouchland Biogas has dominated the whole of the last year, in time and also finances. However, without the parish council's action, the application would likely have been permitted, despite local opposition. Crouchland will still be an issue going forward and the parish council will have some input in any appeal process, which will cost the parish council money for specialist advice.

We are still processing the transfer of the cricket club assets to the parish council; the cricket club has ceased to function and had asked the parish council to take over the premises, equipment and funds.

The parish council had continued to undertake the usual maintenance of parish council land. The Neighbourhood Plan was being worked on although it had taken a back seat due to Crouchlands, we would continue to move forward.

The parish council had initiated some Highways improvements and village gateways were soon to be provided at each end of Ifold. Moving forward to the coming year, we will continue to pursue highway issues, including trying to get a reduction in the speed limit in three areas in the parish. We will be conducting a petition to use as evidence of local support.

Also going forward, the parish council will be trying to address drainage issues, particularly in Ifold, with foul water discharging into gardens.

**C/15/052 Reports from County and District Councillors**

a) Cllr Nick Thomas conveyed huge thanks to the whole of the Plaistow Ward electorate for the largest turn out for the election, which was a tremendous accolade for the whole area. The Conservative success was reflected across the district, with 42 Conservatives, 3 Liberal Democrats and 3 Independent councillors having been voted in. Tony Dignum is the new Council Leader, and he would be joined by a lot of new faces in the Cabinet.

Cllr Thomas had met Andrew Tyrie MP, who wanted to continue to be briefed about Crouchland Biogas, which was on his high interest list of local issues.

Mr Ribbens congratulated Cllr Thomas on becoming Chairman of the Council.

**C/15/053**

**Committees and Areas of Responsibility**

The following memberships of Committees and Areas of Responsibility were agreed:

Planning and Open Spaces Committee:	Sara Burrell; Sallie Baker; Sophie Capsey; Vivien Forwood; David Ribbens; Paul Jordon.
Finance Committee	Phil Colmer; Sara Burrell; Francoise Lillywhite; David Ribbens; Paul Reynolds
Tree Wardens	David Lugton (Ifold); Anna Hart (Plaistow)
Footpaths/Rights of Way	Vivien Forwood; Alan Dormon
Plaistow Village Trust Representative	Sophie Capsey.
Durfold Wood Residents Association	David Ribbens
Winterton Hall Management Comm Rep	Sallie Baker
Kelsey Hall Management Comm Rep	Francoise Lillywhite
Neighbourhood Watch/Police Liaison	Carolyn Mudford; Francoise Lillywhite
Highways	Nick Whitehouse
Playground	Sophie Capsey; Paul Reynolds; Francoise Lillywhite
CDC North East Parishes Meetings	David Ribbens
WSCC Local Committee	Sara Burrell

**C/15/054**

**Insurance**

It was agreed that a Long Term Agreement would be signed with Hiscox, through Came & Company, for an annual premium of £706.25, representing a significant saving on the renewal quote of £1518 received from AON.

**C/15/055**

**Updates:-**

a) Neighbourhood Plan. Christine Gibson-Pierce is actively trying to move the project forward. Delays had largely been due to the Chairman focussing on Crouchland. The Clerk would provide some names of consultants to approach for assistance.

b) Crouchland planning and enforcement. The WSCC Committee meeting to agree enforcement action had been deferred to 2<sup>nd</sup> June. The Parish Council was pursuing pollution issues with the Environment Agency.

c) Cricket Club – closure and transfer of assets. The Land Registry had confirmed receipt of the application to register the land. Loxwood Sports Association had asked to borrow the roller. Mrs Baker would liaise with him and the Cricket Club.

Clerk

Mrs Baker

C/15/056

**Highway Matters**

a) Matters reported by Members. It was noted that the carriageway edges along Dunsfold Road, particularly opposite Nell Ball are crumbling away – Mr Whitehouse to report.

Mr Whitehouse

The 30mph Speed Limit sign on Dunsfold Road entering Plaistow village, was turned the wrong way and leaning into the hedge. The Clerk had reported to WSCC.

There used to be a warning sign for the bend just before the church, heading towards Shillinglee. The Clerk would contact Fiona Baker to see if this could be reinstated.

Clerk

b) Progress on matters previously reported. The Chairman had emailed Cllr Duncton again asking for the damage to Foxbridge Lane to be repaired. The Clerk would also contact Dominic Smith and the Chief Highways Engineer.

Clerk

The Village Gates agreed for Ifold are in hand with WSCC.

The Clerk had been liaising with Carolyn Mugford regarding Speedwatch and was now waiting to hear from PC Richard Boston who was conducting a survey to ascertain whether speed is a problem in the parish before he would take any further action.

The wording for a petition to reduce speed limits/extend 30mph speed limits was being finalised. The petition would be on display at the Celebrate Ifold Day and would be used to support the TRO applications to WSCC.

Clerk

C/15/057

**Financial Matters**

a) Accounts for payment:

SR Burrell	Expenses	£90.38
Winterton Hall	Hall hire	£251.25
WSCC	May payroll	£523.69
Broker Network (Came & Co)	Insurance	£706.25

C/15/058

**Village Green works to Oak tree**

Mr Lugton and Miss Hart had obtained three quotes for carrying out remedial work to the large oak tree on The Green. It was agreed that the work would be put in hand with Broadleaf, subject to confirmation from Mr Lugton and Miss Hart.

C/15/059

**To consider new planning applications**

a) PS/15/01296/PA 14J 150kW roof-mounted solar PV installation on the roofs of two existing cattle sheds. Crouchlands Farm, Plaistow.

**No comment**

b) PS/15/00407/FUL Erection of detached ancillary domestic garage/domestic building to serve the replacement dwelling. Barton Farm, The Forestry Road, Ifold. (2<sup>nd</sup> Revision) **Letter of objection appended**

c) PS/15/01373/PLD Replacement of existing porch. Honeysuckle, The Ride, Ifold **No comment**

d) PS/14/02986/OUT Demolition of existing dwelling and construction of 3 no. detached dwellings. The Olde Garden, The Lane, Ifold.

**Letter of objection appended**

- C/15/060**      **Planning. Summary of the status of recent Planning Applications for information only**
- a) PS/15/00850/DOM. Oak framed orangery extension to rear to replace existing conservatory. Jasmine Cottage, 1 Thistledown Vale, Ifold. PERMIT
- b) PS/15/00823/FUL. Demolition of existing dwelling and garage and erection of replacement dwelling with integral garage. Sherwood, The Drive, Ifold. PERMIT
- c) PS/15/00452/DOM Side and rear extensions to provide covered swimming pool, gym, additional accommodation and garaging. Shortland Copse, Dungate Road, Plaistow. PERMIT.

**C/15/061**      **Correspondence**  
SSALC had written to advise dates of New Councillor Training events. The Clerk would circulate to new councillors.

Clerk

**C/15/062**      **Items for Information or Inclusion on a Future Agenda**  
Litter signs would be included on the agenda for the next meeting.

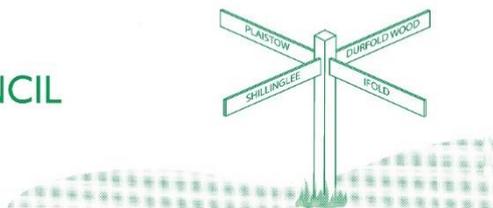
Clerk

**C/15/063**      **Appointment of the Clerk**  
Proposed by Mr Ribbens, seconded by Mrs Baker it was unanimously agreed that having successfully completed a six month trial period, Mrs Beverley Weddell would be confirmed as the permanent Clerk.

**C/15/064**      **Next Meetings**  
Wednesday 3<sup>rd</sup> June, 7.30pm, Planning Committee at Plaistow and Kirdford Primary School.  
Tuesday 16<sup>th</sup> June, 7.30pm, Full Council at Kelsey Hall

There being no further business, the Chairman closed the meeting at 21:55.

# PLAISTOW AND IFOLD PARISH COUNCIL



15 May 2015

Mr Peter Kneen  
Planning Officer  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Mr Kneen

**Re: 14/02986/OUT. Demolition of existing dwelling and construction of 4 no. detached dwellings. The Olde Garden, The Lane, Ifold.**

I am extremely concerned that Plaistow and Ifold Parish Council has not been consulted on the revised proposals for this site and am surprised that the applicant was not advised to withdraw this application and make a new application for three dwellings, which would have enabled the consultation process to take its usual course and give local residents an opportunity to comment.

Plaistow and Ifold Parish Council has considered the revised plans and maintains its **objection**.

The parish council does not discount some form of development on this site; two replacement dwellings situated within the walled garden and served by the existing access may be deemed appropriate. However, it is considered that the inclusion of Plot 3 in the current proposals is overdevelopment of the site, with Plot 3 extending beyond the SPA, and does not respect the setting of the surrounding area. The mass and bulk of Plot 1, as illustrated in the proposed street scene, is considered to be overbearing and should not reflect the adjoining house types, which are regarded as too high to the ridge and not in keeping with more conventional ridge heights in the settlement.

The parish council notes that surface water drainage is planned to be in the form of soakaways, which would not be appropriate on the heavy clay soil.

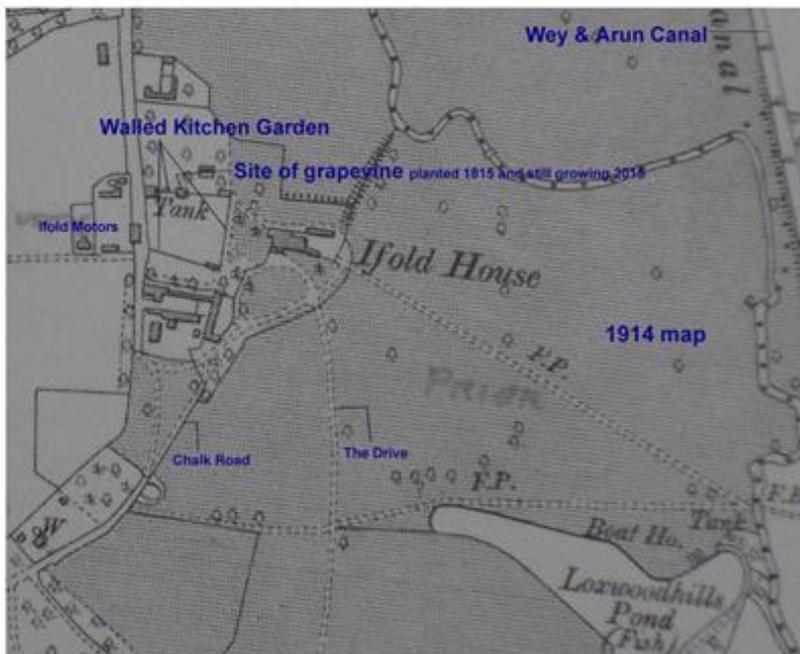
I have attached information provided by the Ifold Local History Society, which details the historic significance of the site.

Yours sincerely

Beverley Weddell  
Clerk to Plaistow and Ifold Parish Council

cc. Heather Hall, Historic Buildings Advisor

**Clerk: Mrs Beverley Weddell. Tel: 01483 200314**  
**Lock House Lodge, Knightons Lane, Dunsfold GU8 4NU**  
**Email: [clerk@plaistowandifold.org.uk](mailto:clerk@plaistowandifold.org.uk)**



Excerpt from C.H. Bailey – Ifold, Loxwood and Plaistow: forgotten border villages (published 1988 Ifold Local History Society)  
 “On the opposite side of The Lane from Ifold Motors was the walled kitchen garden with a brick built potting shed adjacent to The Lane. This is where the plants were potted by the estate gardeners. The greenhouse had an old grape vine growing in it. It was still producing grapes in the 1970’s” The potting shed became the property known as The Olde Garden.



The Olde Garden - Ifold



(above) Peggy Harmans sketch of The Olde Garden property from C.H. Bailey: Ifold, Loxwood and Plaistow: forgotten border villages (published 1988 by the Ifold Local History Society)



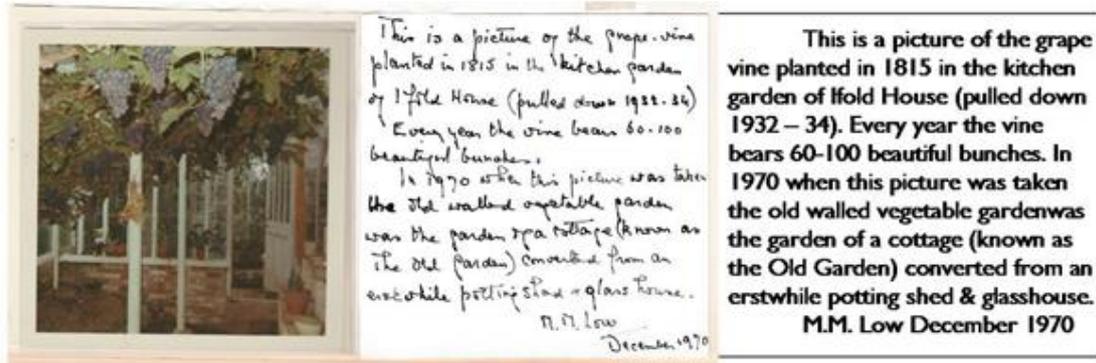
Well dug circa 1930's (still in use) in the Olde Garden photos taken April 2015



Photo shows the side perimeter of the original old wall of the kitchen garden (grape vine on the left). The wall extends along the back perimeter into the adjoining properties. Photo taken April 2015

Excerpt from Ifold Local History Society archives which was displayed with the Peggy Harman sketch of The Olde Garden  
 "The wall contained two old doorways which led to Ifold House and the road. There was an old greenhouse against the south wall containing a grape vine which had been planted in 1815 for the Battle of Waterloo. The old cedar tree which stood in front of Ifold House can still (in 2015) be seen behind the wall. When alterations to The Olde Garden were taking place it was found that the north side of the cottage had probably previously been a milking parlour as tiling identical to the tiling used in Petworth House Milking Parlour were uncovered.

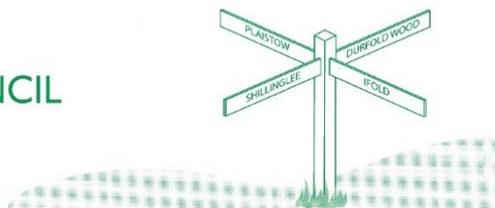
From the Ifold Local History Society archives: Mrs Steynning who lived at The Lodge and was the cook for the Constables, the last owners of Ifold House. She told of when she was courting and she and her husband (believed to be the Head Gardener) secretly met in the potting shed (now The Olde garden property).



Excerpts from a Peggy (Margaret) Low letter held in the Ifold History archives:  
 "Mr Montague Scott told us that the old greenhouse where the vine still is, was old & rickety even in his time – now it is held together with sellotape!  
 But the vine, planted he told us in 1815 is as flourishing as ever & bears 60 – 100 lovely bunches of sweet purple grapes each year" (1970)



# PLAISTOW AND IFOLD PARISH COUNCIL



18 May 2015

Caitlin Body  
Planning Officer  
Chichester District Council  
East Pallant House  
1 East Pallant  
Chichester  
PO19 1TY

Dear Ms Body

**Re: 15/00407/FUL Erection of detached ancillary domestic garage/domestic building to serve the replacement dwelling ref PS/14/03502/FUL. Barton Farm, The Forestry Road, Plaistow.**

Plaistow and Ifold Parish Council OBJECTS to this application.

The Parish Council appreciates that the mass, size and scale has been reduced slightly due to the addition of a catslide roof over the log store, however, given its close proximity to the footpath and its impact on the rural area, it is considered that the mass should be reduced further by introducing a catslide roof to the whole of the north elevation. Given that there is now no proposal for a first floor, this should be acceptable to the applicant.

Yours sincerely

Beverley Weddell  
Clerk to Plaistow and Ifold Parish Council

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