



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Meeting of Plaistow and Ifold Parish Council will be held in the **Winterton Hall, Plaistow** on **Tuesday 11th February 2020** at 7.30pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. Dated 4th February 2020

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

BUSINESS TO BE TRANSACTED

Number	Item	Lead Member	Time
1.	To receive apologies for absence		1 min
2.	Declaration of interests by Members in matters on the Agenda. To consider and agree any requests for Dispensation.		2 mins
3.	To receive for confirmation Minutes of the Meeting held on 21st January 2020.		1 min
4.	Representations from Members of the Public: To receive and act upon, if considered necessary by the Council, comments made by members of the public.		10 mins
5.	To receive reports from County and District Councillors.		10 mins
6.	Member's responsibilities	Cllr. Hardman	5 mins
7.	VE Day 75	VE Day Steering Group	5 mins
8.	Scheme of Delegation		2 mins

9.	Plaistow Village Green Ditch Maintenance		2 mins
10.	Lagoon 3 – Environment Agency update and further action	Cllr. Reynolds	10 mins
11.	Parish Social Housing	Cllr. Capsey	5 mins
12.	Highways	Cllr.	15 mins
	a. Matters to be reported by Members	Capsey &	
	b. Signage along Foxbridge Lane	Cllr.	
	c. TRO - Rickmans Lane	Pearson	
	d. Surface water drainage - Southern Water's response		
13.	Traffic Calming in Ifold	Cllr. Pearson	15 mins
14.	Financial Matters		3 mins
	a. To approve Order for Payment		
	b. Kelsey Hall electricity contribution		
	c. Operation Bridge – Book of Condolence		
15.	Clerk's Update		5 mins
	a. Parish Online training		
	b. Annual Assembly		
	c. Policies review including Asset Register		
16.	Correspondence		2 mins
17.	Items for inclusion on the <u>March</u> agenda:		1 min
	a. Plaistow Football Ground		
	b. Gatwick – how is PAGNE addressing the issues?		
	c. Grant payments for 2020/21		
	Items for inclusion on a future agenda:		
	a. Layby extension in Plaistow needed due to build-up of cars at school drop off/pick up.		
	b. Parish seating survey		
	c. Plaistow Telephone Kiosk		
	d. Plaistow Bus Stop (part of the Safer Bus Stops initiative)		
	e. SCOPE textile recycling banks		
	f. Wood White Butterfly Project		
	g. Hedge and verge maintenance		

- h. Develop Strategic Business Plans (SBP) for all current and future projects
- i. Winterton Hall

18. **Date of next meetings** 1 min
18th February 2020, Planning and Open Spaces Sub
Committee Meeting, Kelsey Hall, 7:30pm

Wednesday 11th March, Full Parish Council Meeting, Kelsey
Hall, 7:30pm